

**DESIGNATION OF PERSON(S) AUTHORIZED TO
SUPERVISE PAYMENT OF EMPLOYEES AND PREPARE
AND SUBMIT WEEKLY PAYROLL**

Prescribing Directive
ASPR 7-602.23

PRIVACY ACT INFORMATION

Authority: Flood Control Act of 15 May 1928

Public Law 391 70th Congress as amended and supplemented by subsequent acts.

Principal Purpose of Form: To insure that weekly payrolls are prepared by an authorized person.

Routine Use of Form: None - other than above

Mandatory or Voluntary Disclosure and Effect on Individual not Providing Information: Mandatory / Withholding Payment of Funds

I, _____, certify that
(Name)

I am _____ of the _____
(Title) (Name of Contractor or Subcontractor)

and as such that I am authorized to bind said company; that _____
(Name(s) of Authorized Representative(s))

_____ will pay or supervise the payment of employees performing work under:
(Title)

* Contract No. _____

*Subcontract for _____ under Contract No. _____
(Type of Work)

at _____ for the construction of _____
(Location)

that said authorized representative(s) is (are) the person(s) duly authorized to prepare and submit or supervise the preparation and submission of weekly payrolls for said company in compliance with referenced contract; and that said authorized representative(s) is (are) in a position to have full knowledge of the facts set forth in payrolls and statements pertaining to the payment of wages of such employees.

(Name of Contractor or Subcontractor)

(Signature of Authorized Representative)

(Title of Authorized Representative)

* Delete inapplicable line

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